



University of New Haven

**HENRY C. LEE COLLEGE OF CRIMINAL  
JUSTICE AND FORENSIC SCIENCES**

# THE STUDENT INTERNSHIP PROGRAM

The University of New Haven is a private, top-tier comprehensive institution recognized as a national leader in experiential education. Founded in 1920 the university enrolls approximately 1,800 graduate students and more than 4,600 undergraduates.



*“Experiential education is one of the hallmarks of the University of New Haven’s approach to higher education. Our commitment to this pedagogy is demonstrated in virtually everything we do within the Henry C. Lee College of Criminal Justice and Forensic Sciences. Internships offer our students opportunities to enhance this educational experience by applying what they have learned in the classroom to the real world challenges they will face upon graduation.”*

**Mario T. Gaboury, J.D., Ph.D.**, Dean, Henry C. Lee College

## FOR MORE INFORMATION CONTACT:

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## WHO WE ARE

The University of New Haven is a private, top tier comprehensive institution recognized as a national leader in experiential education.

Founded in 1920 on the campus of Yale University in cooperation with Northeastern University, UNH moved to its current West Haven Campus in 1960 and opened the Orange campus in January, 2014. The University operates a satellite campus in Tuscany, Italy, and it offers programs at several locations throughout Connecticut and in New Mexico. UNH provides its students with a unique combination of a solid liberal arts education and real-world, hands-on career and research opportunities.

The University enrolls approximately 6500 students, including nearly 1600 graduate students and more than 4800 undergraduates – the majority of whom reside in University Housing. Through its College of Arts and Sciences, College of Business, Henry C. Lee College of Criminal Justice and Forensic Sciences, Tagliatela College of Engineering, and College of Lifelong & eLearning, UNH offers 80 undergraduate and graduate degree programs. UNH students have access to more than 400 study abroad programs worldwide and its student-athletes compete in 16 varsity sports in the NCAA Division II's highly competitive Northeast-10 conference.

## THE INTERNSHIP PROGRAM

The internship program at the University of New Haven is an integral part of the University's commitment to experiential education. It provides students with the opportunity to develop the necessary skills to achieve their career goals. Every internship enhances student's professional development by providing an opportunity for the practical application of skills and concepts

learned in the classroom. The internship program provides students with a realistic view of workplace culture and expectations, and it will help students develop professional networks that can create a successful future. Every internship offers the students an individualized educational experience through the study of a structured employment situation.

Every year UNH students regularly partner with a wide variety of internship sponsors, including the United States Secret Service, Drug Enforcement Agency, the New

Haven Police Department, the Connecticut Judicial Branch and many more. Every student pursuing a B.S. in Criminal Justice, Fire Science, Forensic Science and Legal Studies must complete at least one internship in their undergraduate career. Prior to beginning an internship, all students must complete a "pre-internship" class where they learn work place skills such as interviewing, professionalism, workplace etiquette and many other various skills and workshops. As the University continues to expand, its need for internship sponsors increases as well.



## RESPONSIBILITIES OF THE INTERNSHIP SPONSOR

**Internship sponsor responsibilities include the following:**

1. Provide an orientation for the intern.
2. Assign an Employer Internship Supervisor to directly supervise the intern.
3. Provide the intern with a work schedule.
  - A student must complete 150 hours at the internship to earn academic credit. This equates to a minimum of 10 hours per week over the course of one semester.
4. Review job description and expectations with the intern.
5. Offer the intern a professional work environment.
6. Monitor the intern's performance.
7. Provide the intern with feedback and guidance.

## BENEFITS FOR THE INTERNSHIP SPONSOR

The implementation of the Internship Program will also have benefits for the organizations with which the University partners. A major benefit of participating in the program is competing for top college graduates through early identification, evaluation and development, and preparing college students that are more readily productive upon their graduation.

Employers involved with this program should see improvement of their recruitment program and a stronger presence on the UNH campus, widening their pool of potential candidates for the future. Employers may be more likely to hire students who accomplish valuable and necessary work for the organization during the internship.